

TRINITY CHRISTIAN SCHOOL'S PARENT/STUDENT PERSONAL
RESPONSIBILITY AND DISCIPLINE STATEMENT:
MIDDLE AND HIGH SCHOOL GRADES 5-12

Trinity Christian School supports a "**NO TOLERANCE**" attitude with drugs, weapons, fighting/assault, extortion, disrespect, excessive skipping and disruption of any kind. Students should expect long-term suspensions, alternative school recommendations, and possible exclusion from school with these types of violations. Likewise, students who repeatedly violate other regulations can expect extended suspensions from school.

Trinity's agreement is to provide its services to the parent/student entity. Parents and students together are required to accept full responsibility and accountability for the conduct standards and course work requirements prescribed in this statement and these following statements revealed below:

Academic Standards and Course Work Requirements

- I. Students will remain in the classroom throughout the school day QUIET, ACADEMICALLY FOCUSED, AND ON TASK, ultimately becoming accomplished students in their academic studies.
- II. All class assignments must be completed in entirety before each class begins. If the assignment is not complete, or completed in an errant manner, the student will receive a disciplinary sanction.
- III. Students enrolled at Trinity will be expected to perform according to their academic potential determined in their initial academic evaluation. An evaluation assessment sheet will be completed and signed by the student, parent and teacher each school year. Students underachieving their academic potentials due to immaturity or other associated reasons will receive disciplinary sanctions. (see section – “Disciplinary Sanctions, Suspensions, and Expulsion”)
- IV. It is understood that it is the parent/guardian's responsibility to check the homework folder or assignment board on a daily basis. Additionally, parent and guardians will be required to check with teachers or on the missing homework board daily to verify their child(ren) turned in all assignments. Trinity staff cannot be responsible for children not completing homework assignments, this responsibility lies with the parents. It is also the parent's responsibility to assist their child(ren) in preparing for daily or weekly tests.
- V. Role Reversal
 - a. Student Reprioritizations and Oversight Authority Role Reversal: Students enrolling and perpetuating their academic pursuits for collegiate preparation at Trinity may become symptomatic to reprioritizing their progress in “Behavioral Maturity”, “Academic Responsibilities”, and ancillary “Performing Arts and Athletic Sports’ Programs” – and reversing the role of who maintains oversight authority regarding their responsibilities in the aforementioned areas.

- b. When students are no longer maintaining the standards of “Behavioral Maturity”, achieving and maintaining their “Academic Potentials,” and not continuing these virtues in ancillary “Performing Arts and Athletic Sports Programs,” and parents demonstrate their inability to maintain oversight authority regarding the student maintaining responsibilities in these areas – then, the student should be expelled from Trinity Christian School: by Trinity Christian School.
- c. Expulsion will not dismiss the parent’s obligation to fulfill their student contract with Trinity.
- d. Outside issues such as sensual relationships, automobiles, student driving privileges, bad company with peers, and employment may cause reprioritizations to occur in the student perspective. Additionally, as parents extend these liberties to students and do not require appropriate standards of conduct to be maintained, then oversight authority role reversal occurs and the student becomes the parent and the parent becomes the child. Obviously, when these things occur the student does not conform any longer to Trinity’s plan for enhancement in “Behavioral Maturity,” achieving “Academic Potential” and maintaining these virtues in “Ancillary Performing Art and Athletic Sports Programs;” expulsion will be inevitable!

Conduct Standards

I. Absences and Tardies

All North Carolina students between the ages of six and sixteen are required by law to attend school full time on a regular basis. Any parent of a student under sixteen years of age who is not in regular attendance in school can be subject to penalties outlined by state law.

- a. Parents and students shall be responsible for attendance of Trinity’s school calendar year a minimum of 160 days.
- b. Students will be present for class at 8:00 a.m. daily, and for all calendar school days stating required student attendance. High School, Middle School, and Elementary School students arriving after 8:15 a.m. will lose their first class due to tardiness after five (5) misses per marking period, or an aggregate of ten (10) per semester. First period classes typically are Language Arts, English, and Math classes in all grades of study. Student drivers may also lose their parking privileges on Trinity property.
- c. Total absences for the calendar school year shall not exceed 20 days, and tardies for class start times beginning at 8:00 a.m. daily, shall not exceed six (6) per nine weeks grading period, or an aggregate total of eighteen (20) for the complete year. Additionally, students on a 4x4 block schedule may not miss more than then (10) school days per semester.
- d. Prearranged absences are obtained for medical purposes only, but are not to exceed the 160-day minimum school attendance quota maintained by Trinity students. Students missing one day or more due to sickness must have a doctor’s note.

- e. Excused Absences: Illness or injury, Quarantine, Death in Immediate Family, Medical/Dental Appointments, Court/Administrative Proceedings, Religious Observations, and Educational Opportunities
- f. Unlawful Absences: Willful absence not listed under the Lawful Absences with the knowledge of the parent and/or absence from school without the knowledge of the parent. Skipping school to include leaving campus without following correct protocol is considered an unlawful absence.
- g. Make-up Work: Make-up work will be available when a student is LAWFULLY absent. The responsibility for completing make-up work rests with the student. Make-up work does not have to be the same as the worked missed. Completed make-up work shall be done within five (5) school days of the student's return to school at the discretion of the teacher. Students should be prepared to take previously announced tests on the day they return to school following an absence. Work missed due to suspension can be made up at the discretion of the teacher.
- h. Skipping School / Class: Trinity Christian School does not allow an individual or group of students to skip school or individual classes. "Skip days" are not permitted. The TCS Administration will determine whether or not an individual or group is skipping school. Repeated offenses of skipping may result in any or all consequences listed in the "Consequences and Punishments" portion of this statement.

II. Honor Code

Students enrolled at Trinity will also be subject to adhering to the Honor Code of Academics:

- a. No Trinity student will unfairly advance his or her own academic performance or in any way limit or impede the academic pursuits of other students of the Trinity community.
- b. Students are responsible for understanding the Honor Code. The administration of Trinity Christian School does not consider ignorance or negligence as excuses when determining whether or not an Honor Code violation has occurred.
- c. The scope of actions which fall under the code is very broad. The following are examples of actions that Trinity Christian School community considers to be academically dishonest. This list is not exhaustive.
 - 1. Giving or receiving aid during any examination or otherwise cheating on an examination. This includes but is not limited to: making cheat sheets, using cheat sheets, looking on other's papers, allowing others to copy your papers, copying an answer guide, or teacher's book.
 - 2. Failing to distinguish carefully between one's own work and material from any other source.
 - 3. Misrepresenting the type or amount of work done (e.g. fabricating reports or reading that was assigned: saying you did it fully without actually completing the assignment.

4. Misusing school resources.
5. Suspicious behavior during examinations, not limited to but including: talking, mouthing words or showing body signs, passing notes or other items, reaching into pockets, books, or purses, continuous looking at any other area of the room to exclude the teacher and examination.

III. Classroom/Campus Conduct

- a. Interaction with students and teachers: Students will interact positively with other students and teachers, remaining respectful of their teachers, and use self-control at all times in potential areas of conflict without becoming combative.
- b. Trinity requires zero/one behavioral tolerance of student's conduct in the classroom
- c. Students do not speak out in classrooms without first raising their hands and obtaining permission from their teacher.
- d. Students also do not arbitrarily leave their seats without first obtaining permission from their teacher.
- e. Students do not slander other students viciously, or strike other students, but take complaints of their fellow students: first to their teachers and resolve all conflicts in their teacher's presence. Students do not slander other students viciously by speaking rude, harsh demeaning words to them, or about them to others. These types of words produce provocation of the person being slandered – usually leading to a physical altercation between them, and sometimes involving others.
- f. Students will not be allowed to intimidate other students with threats of physical violence.
- g. Students trying to fight, but are restrained by other students will be judged as a striker. Threats of violence to other students and slander may receive the same sanctions as the striker. If an incident of striking occurs between more than two students it will be considered a brawl, and all students will be judged more severely and the school may include local authorities.

IV. Sensual Relationships

- a. Students do not enroll at Trinity Christian School on the basis of having sensual relationships other than casual, Christian friendship i.e., speaking and acting towards one another in the New Testament Realities of Christ's Divine Love.
- b. Any attempts to become "sensual lovers" e.g. holding hands, sitting together in classes or at lunch, being together on class break-time after lunch, inappropriate activities such as kissing and touching, trying to meet or hide in bathrooms or vacant rooms, or other shared situations, will not be tolerated as appropriate behavior on Trinity Christian School property, or during ancillary activities after school that are occurring in performing arts, sports events, or any other school related activities.
- c. Students trying to conduct relationships at Trinity other than in the aforementioned manner will be subject to temporary school suspension, or

- expulsion. The exception to these rules i.e., holding hands and sitting together will occur only when Trinity has special boy/girl functions, school events, or activities for this purpose i.e., Valentine's Dance and Junior/Senior Prom.
- d. If any student conceives a child while enrolled at Trinity, they will not be permitted to attend classes during the regular school day. Special arrangements may be made for students to complete coursework and obtain credit for their courses outside of regular school hours. This decision will be made on an individual basis. Additionally, females who are pregnant will not be allowed to participate in end of year promotion services or senior graduation exercises.

V. Role Reversal

Willful Defiance of Authority: The refusal of any student to comply with reasonable request of school personnel by refusing to recognize or obey school authority or the open resistance to and standing up against the school staff or administration is unacceptable. Furthermore, students who intentionally defy school personnel with the purpose of insulting or verbally abusing them, thus undermining the discipline and order of the school will be subject to the harshest of disciplinary measures which may include suspension or expulsion.

Student Reprioritizations and Oversight Authority Role Reversal:

- a. Students enrolling and perpetuating their academic pursuits for collegiate preparation at Trinity may become symptomatic to reprioritizing their progress in "Behavioral Maturity" and ancillary "Performing Arts and Athletic Sports' Programs" – and reversing the role of who maintains oversight authority regarding their responsibilities in the aforementioned areas.
- b. When students are no longer maintaining the standards of "Behavioral Maturity" and not continuing these virtues in ancillary "Performing Arts and Athletic Sports Programs," and parents demonstrate their inability to maintain oversight authority regarding the student maintaining responsibilities in these areas – then, the student should be expelled from Trinity Christian School: by Trinity Christian School.
- c. This expulsion will not dismiss the parent's obligation to fulfill their student contract with Trinity.
- d. Outside issues such as sensual relationships, automobiles, student driving privileges, bad company with peers, and employment may cause reprioritizations to occur in the student perspective. Additionally, as parents extend these liberties to students and do not require appropriate standards of conduct to be maintained, then oversight authority role reversal occurs and the student becomes the parent and the parent becomes the child. Obviously, when these things occur the student does not conform any longer to Trinity's plan for enhancement in "Behavioral Maturity, expulsion will be inevitable!

VI. Safety Precautions

- a. Students are encouraged **not** leave their money in their book bags, lockers, or gym bags because it may be stolen. Trinity cannot accept responsibility for any items like these and other categories because they are not secure. CD players, Electronic Games, clothing, shoes, and other items pertain to this area as well.
- b. Money that is in excess of lunch and concession stand money should be given by students to their teachers or coaches for safekeeping until students are departing from school property.
- c. Students should keep a LOCKED combination or key lock on his/her locker AT ALL TIMES. Payment for loaned textbooks and any other items deemed to be the property of Trinity Christian School is the responsibility of the student and/or parent if stolen.
- d. Students not having and maintaining a locked locker will be subject to a “write-up” and disciplinary action will be invoked by the teacher or Administration. Traditional games, such as checkers, tic tac toe, and playing cards, CD players, cell phones, handheld games, and any other electronic devices with the exception of authorized calculators are not allowed on school property at any time. These devices may be used on athletic and field trips but not during school hours. Students meeting their academic potentials in all areas (GPA, grades, SAT/ACT scores, behavioral standards) may be extended some privileges **by the Senior Administrator ONLY!**

VII. Lunch Purchases

Students will either purchase their school lunches at Trinity, or bring their lunches to school. Students will not be permitted to leave the school grounds for lunch, or order from outside sources to be delivered at Trinity. If parents desire to eat lunch with the student, they should notify their teacher and only bring food for themselves and not other students unless it is approved by a Trinity Staff person before the meal. **Food is not allowed in any of the classrooms.**

VIII. Ancillary Performing Art and Athletic Sports Programs

Students participating in any ancillary performing arts and/or athletic sports programs must adhere to the rules and regulations set forth by the adult advisor and/or coaches of said program. Initial participation in an ancillary program should be done with the full intention of the parent and student to complete the season and/or fulfill any and all requirements deemed necessary for participation.

IX. Trinity Christian School Dress Code

School dress contributes to the school atmosphere. A clean, neat, appropriately dressed student advertises the fact that he/she respects himself/herself in a way designed to win respect from others. Students are advised to dress with good taste and in doing, to contribute to the general representation of the school. Any student who arrives at school dressed

inappropriately will be asked to change into appropriate clothing. If they do not have appropriate clothing, they will be sent home.

GENERAL DRESS CODE

The following are inappropriate for school and school-sponsored activities:

1. Nothing will be worn that will be offensive to any race or sex, or which displays profanity in any form.
2. No brand name clothing with obscene or suggestive print.
3. No torn or patched pants; track, soccer, tennis, board or camp shorts (athletic-type shorts); cutoffs or sweatpants.
4. No **sagging** pants are allowed on School property or at school events. Just because a student is wearing a belt does not mean they are complying with our **no sagging** policy.
5. The use of Heelie shoes is not permitted on school property.

MALES ONLY

1. No ear jewelry or body piercing.
2. No caps, hats, or head coverings or any kind in the building (except on hat day).
3. Hair should be neatly cut and tastefully groomed.

FEMALES ONLY

1. No halter tops, tank tops, strapless tops, anything revealing cleavage, and tops or blouses that expose midriffs. Sleeveless shirts must cover the entire shoulder.
2. No shorts or skirts above mid-thigh (more than four inches above the knee). This rule may differ for students with varying leg lengths. Measure your thigh. The shorts or skirt must be half as long as your thigh.
3. No caps, hats, or head-coverings of any kind in the building (except on hat day).
4. No body piercing (except ear jewelry which is limited to two pair per ear).

Trinity Christian School reserves the right to convert to a Uniform-based Dress Code if disregard of the above listed rules and regulations continue.

X. Student Driving Rules and Regulations

Trinity Christian School's policy for student drivers will be as follows:

1. Student drivers will only drive to and from school. If the driver must leave during the school day, it must be a prearranged absence tendered in advance to Mr. Heath or Pastor Denny from the parents requiring: a statement clarifying both the reason and duration of the absence from school for that day **IN WRITING ONLY.**
2. Student drivers may not at anytime transport another student(s) for any reason during the school day.

3. Student drivers leaving the school premises with a prearranged approved absence may not at any time – buy or bring onto school property any food or drink items either to give away, or resale to other students.
4. Student drivers must not have any illegal contraband in their vehicles, in their school lunches, or on their person at anytime. There will be periodic police-canine searches of the school parking lot, facilities, and classrooms. Any student found with illegal contraband will lose their driving privileges for the year and/or be terminated from school indefinitely.
5. Student drivers found driving recklessly on school grounds will automatically lose their driving and parking privileges.
6. Student athletes may, with **WRITTEN PERMISSION** slips issued by Trinity, transport other student athletes to and from afterschool practices providing: we have signed documentation from all parents concerned for each student.
7. All student drivers must submit a copy of the front and back of a current driver's license. Students may not drive with a permit or revoked/suspended license.

XI. School Phones

The phones in the offices and classrooms are not for student use except in the case of emergency. Students may use the school phones with permission from a teacher for emergency calls only. Calls must be limited to one minute and can be made during break, lunch period, or after school. Personal phone calls to students will not be accepted. In case of an emergency, the caller must identify himself and relate to a teacher the nature of the call. Every attempt will be made to cooperate in the event of family emergency. **Cell phones are not allowed to be used during school or to be seen by teachers and administration during class hours. If cell phones are seen or heard during the day, teachers will take the cell phone. Additionally, the student caught with the cell phone will be suspended for the day and will receive sentences that are due the next day.**

XII. Visitors

All visitors on campus should report to the main office where the proper administrator is contacted. If they are permitted to visit, they will be given instruction by the office manager. Students are asked not to invite visitors on campus. Violators will be charged with trespassing. Visitors should not walk into the classrooms unannounced.

XIII. Electronics and Games

Electronic devices, including but not limited to pagers and mobile telephones, and playing cards/board games will not be displayed on school premises during the school day. **All cell phones must be stored in a locked locker during class. Students will be permitted to use their cell phones during lunchtime only. If cell phones are seen or heard during**

the school day they will be confiscated. Trinity will not be responsible be any lost or stolen phones that are not properly secured.

1st Offense	Parent may pick up phone.
2nd Offense	Confiscated for the remainder of the year.

Consequences and Punishments

- I. Suspension from a class may occur for breaking general classroom conduct standards, or not completing course work requirements. (This also includes physical education classes).
- II. Suspension from a class may also occur until its course work is completed, or behavioral correction has been remedied by the parent/student appropriate to the teacher. Suspension from a specific class may occur for a nine-week marking period or semester with loss of credit(s) for that class(es). It must be understood that the student will ABSOLUTELY be responsible to meet behavioral and academic criteria to maintain a place in the class.
- III. Suspension from school may occur for breaching classroom conduct standards or course work requirements by the parent/student entity: until the incident has been resolved by the parent/student entity and school administrator, i.e., Pastor, in a manner acceptable to the school’s conduct standards or course work requirements.
- IV. Expulsion from school may occur to the parent/student entity disregarding Trinity’s conduct standards or course work requirements, without regard by the parent/student entity taking necessary appropriate actions acceptable to the school administrator at anytime the administrator deems this action to be both necessary and appropriate. This expulsion does not dismiss parental responsibility to fulfill its contractual obligations to Trinity School for full tuition payment.
- V. Corporal Punishment may be administered to students by teachers wherein -- specific permission has been obtained from parents regarding its use for disrespectful students not observing Trinity’s conduct standards or completing student course work assignments.
- VI. Disciplinary Student Sanctions, Suspensions, and Expulsions from Trinity Christian School
 - 1. Students assigned with a disciplinary sanction for any infraction regarding the “discipline statement” will be required to write a specific portion of the “discipline statement” no less than seventy-five (75) sentences for each incident.
 - a. Additional sentences may be assigned if it is a repeated offense.
 - b. A compilation of three (3) sanctions for the same infraction will require the notification of parents concerning the behavioral problem.

- c. A compilation of three (3) infractions for the same offense within a nine-week marking period may require a partial or full day suspension from classes for the day of the infraction, or the next regular school session.
 - d. Students must present their sanction assignments at the time represented on the disciplinary infraction statement.
- 2. Students having parents consenting to corporal punishment may substitute their seventy-five (75) sentences for three (3) whacks with the Senior Administrator's paddle.
- 3. If the Senior Administrator assesses that any infraction is excessive, obscene beyond normal scope of the infraction, suspension from school may be administered for whatever number of days he assigns.
- 4. Termination (expulsion) from school enrollment of the student may occur due to the pattern of recurring infractions, or infractions that are assessed requiring immediate termination of school enrollment by the Senior Administrator.
- 5. Search and Seizure: A student's locker (which is school property), or other storage area, and motor vehicle are subject to search, upon reasonable suspicion, for prohibited or illegally possessed substances or objects. The School may opt to use metal detectors or specially trained animals, including the use of drug and gunpowder sniffing K-9 dogs, in the course of a reasonable suspicion search authorized hereunder, as permitted by North Carolina and federal law.